G. R. S. IX—5]

Previous references
Esn. 62-15-1703
CB 22-22-1708
Esn. 306-22-142
CB. 162-19-10411
CB 109-18-1
Esn. 8-17-84, 85, 115-4116
Later references
CB 59-44-243
CB. 109-26-142
CB 109-26-344
G.F. 135. 26. 344
GF. 135. 26. 546
S+A G. 2-360.27.1
S+A 31-26.2
G.M 22-37 & 1.

Serial No. 1

1924-5 (CB)

File No. 59/24
Serial No. 1

GENERAL AND REVENUE SECRETARIAT.

Part B for Sept. 1924

SUBJECT

Grant of study leave to officers

To

The Comptroller, Mysore Govt.
The other Heads of Departments
The Deputy Commissioners of Dts.
The Secretaries to Govt.

Rno 635-85 Dy 10th Sept. 1924

Lays down certain rules for the grant of facilities to officers for purposes of study in or outside India

(For Disposal by Circulation.)

No. C 39

..... 19.....

GENERAL AND REVENUE SECRETARIAT

Council Matter.

SUBJECT.

Draft Government Order laying down certain rules for the grant of facilities to Officers to proceed to foreign countries for purposes of study.

CIRCULATED TO THE MEMBERS OF COUNCIL.

By Order,

Chief Secretary to Government.

..... 26th August 19.24.

Extraordinary Member of Council.

1816
26.8.24

First Member of Council.

606
27.8

Second Member of Council.

Third Member of Council.

(For Disposal at a Meeting)

No. C. 39
of 1924-5

GENERAL AND REVENUE SECRETARIAT.

Council Matter.

SUBJECT.
(Claude XII of the Schedule).

The question of making provision in the Mysore Service Regulations for the grant of Study Leave.

CIRCULATED TO THE MEMBERS OF COUNCIL.

By Order,

2nd. August 1924.

Chief Secretary to Government.

Extraordinary Member of Council.

First Member of Council.

Second Member of Council.

Third Member of Council.

STUDY LEAVE.

Rules for the grant of Study Leave in British India to enable Government servants to go to foreign countries for the study of scientific, technical or similar problems or to undergo special courses of instruction are regulated by Government Order No. 896/Finance, dated the 11th October 1923, promulgating a set of rules framed by the Secretary of State in Council. These rules apply to all departments other than the Indian Medical Service for which special rules ~~apply~~ are framed. Study Leave is granted as extra furlough without prejudice to the reckoning of ordinary furlough earned by an officer's service. These rules are distinct from the Deputation Rules which govern cases of officers deputed to other countries at the instance of Government. The leave may be taken either in or outside British India. The condition of grant requires at least five years' service by an officer, and the leave should not be taken at a time when he is within three years of retirement on proportionate or optional pension. The period of leave is ordinarily a maximum of 12 months but it may be extended under special circumstances. In any case, the Study Leave granted, together with any other leave ~~at the credit of the officer~~ which may be joined to it or combined with it, should be less than two years at one time. The

total Study Leave that can be granted to an officer during the course of the whole service should not exceed two years Ordinarily, leave is convertible into Study Leave when the officer is in England. During the period of leave, the officer gets his furlough allowance, in addition to a Study allowance at the rate of 12 sh. a day in the United Kingdom or £1 a day on the Continent or 30 sh. a day in the U.S.A. The officer is not entitled to any travelling allowance or subsistence allowance or to any fees which he might have to pay for his instruction.

The leave counts for promotion and pension, but not for furlough or other leave.

These are the salient features of the rules for the grant of Study Leave.

In Mysore there is no provision in the M.S.R. for leave of this kind. There is no encouragement to officers to go to foreign countries ~~at their own instance~~ on their own initiative. An officer can go to foreign countries only with a scholarship or on deputation. The selection rests with the Government. Even the Medical Department, unlike the I.M.S. in British India, has no rules for enabling officers to go to foreign countries for study. For purposes of study or training in British India (but not in foreign countries)

officers are deputed for a period of three or six months and are allowed to draw their pay and the usual travelling allowances, when their salary does not exceed Rs. 500 per mensem. In other cases, a deputation allowance of one quarter of the salary or such special terms as may be required on the merits of each individual case, is granted. (Vide G.O No.1006-1052/C.B 109-18-1 dated 1st March 1919.) The Rules for deputation either under class I or class II (vide Go's of 1916 & 1920) are no doubt liberal but the Selection of the Officers rests with government and is governed by the requirements of each department and the funds at the disposal of government. It seems to be necessary, in order to encourage initiative & enterprise in government Officers to provide for Study leave in our M. S. R.

A | I received whence we can look to the Papers were they sh[illegible] leave I have also myself [illegible] I have made myself ready to fill up [illegible] [illegible] [illegible] [illegible] in regard -

Reg 4688

4

Financial Secretary
Civil Service

B.O
E.
26.7.24

DEPARTMENT OF EDUCATION
26. JUL. 1924
Reg. No. 717

The files relating to cases referred to at A may be put up for reference
26.7.24

The following are put up:-

1.) Edn 8-17-15 granting study leave to Messrs Mcalpine & Mackintosh. if recommended by the Committee.

2.) C.B. 22-22-2 sanctioning study leave to Mr. Mackintosh.

3.) C.B. 76-2-19-11 sanctioning study leave to Mr. Hughes.

4.) Edn. 206-22-2 recording the Resolution of the Committee that applicants for study leave should submit an outline of their proposed course of study.

28/29.7.24

G. R. S. III-2]

General and Revenue Secretariat. | File No. of 19

Serial No.

An officer on Study Leave under the rules of the Government of India is entitled to draw half average pay and may be given a Study Leave Allowance varying from 10 shillings to 30 shillings a day according to the country in which he pursues his studies. He is ~~x~~ not ordinarily allowed travelling ~~allowances~~ expenses. It does not appear to me that these are sufficient attractions to induce a person to take Study Leave. We have now the system of furlough on full average salary and when such furlough is spent outside India, this kind of leave ~~that~~ which can be taken at one time can be as long as 8 months. It seems to me that officers who are anxious to brush up their knowledge of scientific or technical subjects will find it more advantageous to take furlough on full average salary instead of Study Leave. The only advantage of Study Leave is that it is an additional kind of leave and does not operate to reduce any other kind of leave that an officer may have at his credit. In the case of Indians, at any rate, this advantage does not carry any particular value as most of them allow a large part of their leave to lapse. If an Indian officer wants to go to Europe or any other country for keeping in touch with the latest

NOTE—Contn. sheet.

G. R. S. III-21

448 6

General and Revenue Secretariat. | File No. | of 19

Serial No.

latest developments in his subject, he is likely to have enough leave at his credit and not feel the need for extra leave to be called Study Leave. As for the European Officers in our service, there are only two or three of them concerned with scientific subjects and I do not think it is necessary to frame any special set of rules for them. Should any individual case arise in which the need for the grant of Study Leave is felt, it can be decided on the lines of the rules of the Government of India. A reference to these rules will show that they are not also very definite in many respects and a good many points are left to be settled on the merits of individual cases.

31.7.24

To the chief Secy with compts with ref to Sec's order for circulation

31-7-24

1/8/24

1/8/24

NOTE—Contn. sheet.

Subject. -

The question of making provision in the Mysore Service Regulations for the grant of Study Leave

....

OPINION OF THE COUNCIL.

G. R. S. III-2]

~~239~~ 8

General and Revenue Secretariat. | File No. | of 19

Serial No.	
	Papers.
	27/5
	I agree.
	27/8
	D.S.N. 27/8
	D.S.N. submitted.
	sent 28.8.11.
	Typed received 29/8
	Typed copy submitted.
	sent 30.8.11.

NOTE—Contn. sheet

Submitted to His Highness.

The Government of India have certain rules for the grant of study leave to Government servants to enable them to go to foreign countries for the study of scientific, technical or similar problems. As there is no similar provision in the Mysore Service Regulations for the grant of leave of this kind, I put up a minute and had the question examined by the Financial Secretary. The Financial Secretary suggested that officers who want to brush up their knowledge of scientific or technical subjects would find it more advantageous to take furlough on full average salary instead of study leave.

Pages 1 to 3 of Office Note

Page 5 of -do-

When the question was considered in Council on the 21st August 1924 it was thought that the following additional facilities might be given:-

(1) Railway fare and passage to and fro.

(2) Extension of period of furlough on average salary up to a limit of one year where necessary.

(3) Payment of tuition and examination fees.

A draft order has been prepared on these lines by the Financial Secretary and has been agreed to by the Members of Council.

Page 8 of Office Note

The draft may be graciously sanctioned. It is laid down in the rules that the number of applications which can be sanctioned any year will be limited by the amount provided for the purpose in the budget of the year.

Bangalore,
1st September '24

1 SEP 1924

S.N.

Record of Cases submitted for the Orders of His Highness the Maharaja.

Subject

Draft Government Order laying down certain rules for the grant of facilities to Officers to proceed foreign countries for purposes of study.

175

Order.

~~KRW~~

5/9/24

Issued 7 sep

6 SEP 1924

General and Revenue Secretariat.

C 39

Question making provision in the Mysore Service Regulation for the grant of Study Leave.

(*)

31. All urgent or confidential files returned with His Highness' orders may, in the absence of instructions or indications to the contrary, be ordinarily circulated to the Members of Council for perusal after the issue of orders.

33. The Secretaries concerned should see that orders in the cases referred to above are issued at once and that the files are returned immediately after to the Chief Secretary for circulation to the Members.

34. In all other cases, the files will first be circulated to the Members of Council at headquarters and then sent to the Secretariat concerned for the issue of orders.

Circulated to the Members of Council for perusal of

*

His Highness' orders $\frac{\text{before}}{\text{after}}$ issue of orders. (*Vide* Rules 31, 33 and 34 of the Subsidiary Rules for the conduct of business of Council in the Manual of Council Rules and Procedure.)

Chief Secretary to Govt.

Through the Secretary to Government.

.....Department.

2246/19

FIRST MEMBER OF COUNCIL.

202/8-9

SECOND MEMBER OF COUNCIL.

May this issue from CB.!

MBER OF COUNCIL.

PB--500 9-1- 3.

F. R. S. III-21

General and Revenue Secretariat.	C.B. File No. 59 of 1924.
Serial No.	
	G. O. No 635-85/C.B. 59-24-1 dt 10.9.24
	Lays down certain rules for the grant of facilities to officers for purposes of study in or outside India.
B	

NOTE—Contn. sheet.

S.O.G.

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE

General and Revenue Secretariat

Government Order No. 635-85/C.B.59-241 Dated 10th Sept. 1924

Study leave to Officers

Laying down rules for the grant of facilities to Officers for purpose of study in or outside India.

Instructions to ~~*General Miscellaneous Branch.*~~ the Publicity Office

(i) Is the order to be printed? — yes.

(ii) Is it to be published in Gazette, English? } for ours — Yes

(iii) Do Kannada? } — no

(iv) Number of spare copies required. 100.

A1849

PROCEEDINGS OF THE GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE.

****

Order No. 635-85/C.B.S9-24-1

Dated, Bangalore, the 10th Sept 1924.

The higher officers of Scientific and Technical Departments require opportunities for the study of the latest developments in the subjects in which they have specialised, in countries where there are facilities for such study. The members of the superior staff of the General Department have to study problems of administration under Governments which have made much progress in the solution of such problems. Government consider it, therefore, desirable to ~~encourage~~ offer inducements to officers of all departments, for encouraging them to undertake tours for purposes of study in or outside India.

2. The following rules are accordingly sanctioned to be in force for a period of three years, in the first instance, commencing from 1925-26:-

(1) Officers who have not less than eight years service and who are not within three years of the date ~~on~~ which they ~~have the option of retiring~~ attain the age of superannuation will be eligible for the benefit of these rules.

(2) An officer who proposes to pursue a course of study will be allowed furlough on full average salary which is at his credit.

(3) The period of furlough on full average salary or combined privilege leave and furlough on full average salary shall not ordinarily exceed eight months.

In

In special cases in which a longer period is necessary, an extension up to one year will be allowed, the excess over the period of leave to the officer's credit ~~wi~~ being treated as anticipatory furlough on full average salary

(4) Single passage and railway fare from the officer's headquarters to the place of his study, and back to his headquarters, will be allowed. First class rates will be given to officers on pay of Rs 800 and above, and second class rates, to others.

(5) Tuition and examination fees will be allowed.

(6) ~~Course of~~ courses of study which an officer proposes to take require to be approved by Government.

(7) Progress reports of study should be submitted to the Head of the Department at intervals fixed by him, ~~in each case.~~

(8) On his return from leave, an officer should submit a report on the studies pursued by him and the suggestions he would make for improving the work of his department.

(9) Applications for availing of the benefit of these rules in any year should be submitted in the month of December preceding that year.

(10) The number of applications which can be sanctioned under these rules will be limited by the amount ~~which can be~~ provided for the purpose in the budget of each year.

Chief Secretary to Govt.

To

The Comptroller to Government
" Other Heads of Departments
" Deputy Commissioners of Districts.
" Secretaries to Government.

PRESS TABLE.

Government of His Highness the Maharaja of Mysore

GENERAL AND REVENUE DEPARTMENTS

G. O. No. 635-85—C. B. 59-24-1, dated 10th September 1924

Study Leave to Officers.

Laying down rules for the grant of facilities to officers of study in or outside India.—

ORDER No. 635-85—C. B. 59-24-1, DATED 10TH SEPTEMBER 1924.

The higher officers of Scientific and Technical Departments require opportunities for the study of the latest developments in the subjects in which they have specialised, in countries where there are facilities for such study. The members of the superior staff of the General Department have to study problems of administration under Governments which have made much progress in the solution of such problems. Government consider it, therefore, desirable to offer inducements to officers of all departments for encouraging them to undertake tours for purposes of study in or outside India.

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K. MATTHAN,
Chief Secretary to Government.

To—The Comptroller, Mysore Government.
The other Heads of Departments.
The Deputy Commissioners of Districts.
The Secretaries to Government.
Blue Book Journal.
PRESS TABLE.

WD 544—GPB—2,005—17-9-24